

TOWN OF DAVIE TOWN COUNCIL AGENDA REPORT

TO: Mayor and Councilmembers

FROM/PHONE: Herb Hyman/797-1016

SUBJECT: Resolution

AFFECTED DISTRICT: n/a

TITLE OF AGENDA ITEM: A RESOLUTION OF THE TOWN OF DAVIE, FLORIDA, APPROVING THE BIDS AWARDED BY BROWARD COUNTY FOR DIESEL FUEL #2, LOW SULFUR, SOUTHEAST FLORIDA COOPERATIVE PURCHASING GROUP BID NO. D-1-04-018-B1.

REPORT IN BRIEF: A competitive bid was conducted for diesel fuel #2, low sulfur needed by the Town's fleet of vehicles. Broward County acted as lead agency for the Southeast Florida Cooperative Purchasing Group for this bid. Broward County received nine (9) bids. The recommendation is for MacMillan Oil Company for tankwagon deliveries (5000 gals. or less) and Ryder Energy Distribution Corporation for transport deliveries (more than 5000 gals.) who are the lowest responsive and responsible bidders respectively. The initial contract is a one (1) year term with options to renew by mutual agreement of the parties. Extensions, if appropriate, will be handled administratively by staff subject to budgetary approval by the Town Council.

PREVIOUS ACTIONS: Not applicable

CONCURRENCES: The recommended award has been reviewed by the Bid Specification Committee and the Procurement Manager who concur with the decision to award to MacMillan Oil Company and Ryder Energy Distribution Corporation.

FISCAL IMPACT:

Has request been budgeted? yes

If yes, expected cost: Commodity

Account Name: Operating Budget of Using Departments

Additional Comments: Not applicable

RECOMMENDATION(S): Motion to approve the resolution.

Attachment(s):

Procurement Authorization

Award documentation from Broward County

RESOLUTION NO. _____

A RESOLUTION OF THE TOWN OF DAVIE, FLORIDA, APPROVING THE BIDS AWARDED BY BROWARD COUNTY FOR DIESEL FUEL #2, LOW SULFUR, SOUTHEAST FLORIDA COOPERATIVE PURCHASING GROUP BID NO. D-1-04-018-B1.

WHEREAS, the Town is in need of diesel fuel #2, low sulfur for the Town's fleet of vehicles; and

WHEREAS, Broward County, acting as lead agency for the Southeast Florida Cooperative Purchasing Group, solicited sealed bids for such diesel fuel; and

WHEREAS, after review, the Town Council wishes to approve the bids awarded by Broward County to MacMillan Oil Company and Ryder Energy Distribution Corporation.

NOW, THEREFORE, BE IT RESOLVED BY THE TOWN COUNCIL OF THE TOWN OF DAVIE, FLORIDA:

SECTION 1. The Town Council hereby approves the bids awarded by Broward County to MacMillan Oil Company for tankwagon deliveries and to Ryder Energy Distribution Corporation for transport deliveries of diesel fuel #2, low sulfur in accordance with unit prices determined by the OPIS index.

SECTION 2. The Town Council hereby authorizes the expenditure from the operating budgets of using departments.

SECTION 3. This resolution shall take effect immediately upon its passage and adoption.

PASSED AND ADOPTED THIS _____ DAY OF _____, 2004

MAYOR/COUNCILMEMBER

Attest:

TOWN CLERK

APPROVED THIS _____ DAY OF _____, 2004

TOWN OF DAVIE PROCUREMENT AUTHORIZATION

ACCOUNT NUMBER. OPERATING BUDGET OF USING DEPTS. BUDGET ITEM & DESCRIPTION DIESEL FUEL #2, LOW SULFUR APPROXIMATE COST COMMODITY

METHOD OF PROCUREMENT (check the one that applies)

- ☐ Open Competitive Bidding
☒ CO-OP CONTRACT Number SE FLORIDA CO-OP CONTRACT D-1-04-018-B1
☐ Sole Source
☐ Request For Proposals

SPECIFICATIONS & LIST OF VENDORS MUST BE ATTACHED

Signed

Carol Munk
Department Head

Have Funds been Reserved N/A

Date 7/19/04 Signed AD

Signed

Town Administrator

BIDS SUBMITTED

VENDOR	COST
<u>MACMILLAN OIL COMPANY (TANKWAGON)</u>	<u>SSE ATTACHED</u>
<u>RYDER ENERGY DIST. CORP. (TRANSPORT)</u>	<u>BID TABULATION</u>

Signed

Mark Hyman
Procurement Manager

BID SPECIFICATION COMMITTEE'S RECOMMENDATION

Vendor	Cost
<u>MACMILLAN OIL COMPANY (TANKWAGON)</u>	<u>PER ATTACHED</u>
<u>RYDER ENERGY DIST. CORP. (TRANSPORT)</u>	<u>BID TABULATION</u>



PURCHASING DIVISION

115 S. Andrews Avenue, Room 212 • Fort Lauderdale, Florida 33301 • 954-357-6065 • FAX 954-357-8535

May 13, 2004

MacMillan Oil Company of Florida, Inc.
2955 E. 11th Avenue
Hialeah, FL 33013

Attn: Marcio Cardoso

Reference: BID #D104018B1
FOR: Petroleum - Diesel Fuel #2, Low Sulfur, Tankwagon, Group 1

Dear Mr. Cardoso:

This is to confirm that the Board of County Commissioners, at its Meeting held on May 11, 2004, under Agenda Item No. 8, accepted your Bid on the above-referenced solicitation.

A Bid tabulation of all Bids received is enclosed with items awarded to your firm indicated.

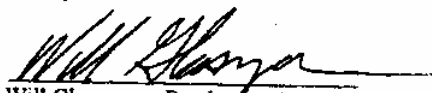
The initial contract is in effect for the period beginning June 1, 2004 and ending May 31, 2005. Purchase Order(s) will be placed as and when required.

A copy of this Notice, with a copy of your Bid, including all terms and conditions, is being forwarded to all Using Agencies.

Thank you for your interest in doing business with Broward County.

Sincerely,

GLENN R. CUMMINGS, Director
Purchasing Division

By 
Will Glasmyer, Purchasing Agent II

GRC/afm

c: Irene Costa, Port Everglades Department
Rebecca Horwitz, Mass Transit
Deborah Curry, Facilities Management
Locksley Rhoden, Fleet Services
Marilyn Cahill, Parks and Recreation Division



PURCHASING DIVISION

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May 13, 2004

Ryder Energy Distribution Corporation
3600 NW 82 Avenue
Miami, FL 33166

Attn: Steven Kim

Reference: BID #D104018 B1
FOR: Petroleum - Diesel Fuel #2, Low Sulfur, Transport, Group 2

Dear Mr. Kim:

This is to confirm that the Board of County Commissioners, at its Meeting held on May 11, 2004, under Agenda Item No.8, accepted your Bid on the above-referenced solicitation.

A Bid tabulation of all Bids received is enclosed with items awarded to your firm indicated.

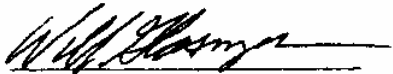
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Sincerely,

GLENN R. CUMMINGS, Director
Purchasing Division

By 
Will Glasmyer, Purchasing Agent II

GRC/afm

c: Irene Costa, Port Everglades Department
Rebecca Horwitz, Mass Transit
Deborah Curry, Facilities Management
Locksley Rhoden, Fleet Services
Marilyn Cahill, Parks and Recreation Division

PREVIOUS ITEM

BROWARD COUNTY
BOARD OF COUNTY COMMISSIONERS

NEXT ITEM



AGENDA ITEM # 8

Meeting Date

5/11/04

Page 1 of 2

Requested Action

(Identify appropriate Action or Motion, Authority or Requirement for item and identify the outcome and/or purpose of item.)

MOTION TO AWARD open-end cooperative contract to low bidders Macmillan Oil Company of Florida, Inc. for Diesel Fuel No. 2, Low Sulfur, Tankwagon (less than truckload), Group 1, in the estimated annual amount of \$178,744.50; Ryder Energy Distribution Corporation for Diesel Fuel No. 2, Low Sulfur, Transport (full truckload), Group 2, in the estimated annual amount of \$5,280,500.00; Port Consolidated Inc. for Diesel Fuel No. 2, High Sulfur, Tankwagon, Group 3, in the estimated annual amount of \$128,225.00; for a total estimated annual amount of \$5,587,469.00 for Petroleum-Diesel Fuel No. 2 and Biodiesel, Bid No. D104018B1, for various County agencies and authorize the Purchasing Director to renew the contract for a one year period. The initial contract period shall begin on June 1, 2004 and shall terminate one year from that date.

Why Action is Necessary: In accordance with the Broward County Procurement Code Section 21.31.a.4, the Board shall approve purchases \$200,000.00 and over.

What Action Accomplishes: Provides for delivery of diesel fuel for use by various County agencies.

Is this Action Goal Related? ☐ Yes ☒ No

Summary Explanation/Background

(The first sentence includes the Agency recommendation. Provide an executive summary of the action that gives an overview of the relevant details for the item. Identify how item meets Commission Challenge Goal.)

THE PURCHASING DIVISION AND VARIOUS COUNTY DIVISIONS RECOMMEND APPROVAL OF THE ABOVE MOTION.

Minority/women business enterprise goals have been established for this contract with the following percentages: 12%. The contractors have committed to participation in the following percentages: Macmillan Oil Company of Florida, Inc. (County certified minority business) at 100% and Ryder Energy Distribution Corporation and Port Consolidated, Inc. at 12% each, and have received approval from the Small Business Development Division.

In accordance with the Special Instructions to Bidders, Paragraph 15, "the vendor must complete the Price Adjustment Section on page 13 of 28 entitled Bid Sheet". The Purchasing Director has determined to reject all bids on Group 4, Biodiesel Fuel B20 and B100, because Port Consolidated, Inc., Macmillan Oil Company of Florida, Inc., BV Oil Company, Inc., Mansfield Oil Company and World Energy Alternatives, LLC, either left the section blank or incorrectly filled out the section. Broward County does not use these items and the City of Coral Springs, the primary using agency

Authorized Signature		Scheduling
(Signature confirms that required approvals from other agencies have been received - e.g. Purchasing, Budget, Risk Mgt., Attorney)		City Admin. Info.
Signature:	Date: 4/24/04 Type: Name, Title, Agency and Phone Phillip C. Allen, CFO & Director Finance and Administrative Services Department (954) 357-7130	8
Source of additional information: Type Name, Agency and Phone Glenn R. Cummings, CPO, Director, Purchasing Division (954) 357-6070		

will re-bid Group 4 for the Southeast Florida Governmental Purchasing Cooperative (Co-Op).

This is a Co-Op contract with thirty-eight Co-Op and five County agencies participating with the County serving as lead agency. The County solicits, evaluates and awards the contracts. Co-Op agencies are responsible for issuing their own purchase orders to awarded vendors. The total estimated dollar amount in the Motion is for the County agencies. The prior contracts, DX01228B101, DX02254B1 and D302058B1 were extended such that all will expire on May 31, 2004.

37 Notifications of bid availability

37 Bid requests provided

3 Declinations

9 Bids received

Fiscal Impact/Cost Summary

(Include projected cost, approved budget amount and account number, source of funds, and any future funding requirements.)

Each requirement processed against this open-end contract will be funded by the appropriate source at the time of release.

Exhibits Attached (copies of original agreements)

(Please number exhibits consecutively.)

1. Bid Tabulation

Document Control		Commission Action	
(Number) Executed original(s) for permanent record		<input type="checkbox"/> APPROVED	<input type="checkbox"/> DENIED
(Number) Executed copies to return to:		<input type="checkbox"/> DEFERRED	
Other instructions: (Include name, agency, and phone)		From _____	
		To _____	

Notifications of Bid Availability: 37
 # Bid Requests Provided: 37
 # No Bids: 3
 # Bids Rcv'd: 9
 # Group

#D104018B1
 Opens: 3/16/04

EXHIBIT 1

Item No.	Commodity Code Description	OPIS Price	Firm Markup(+)	Firm Discount (-)	Unit Price	Unit	Qty.	World Energy Alternatives Total Price
1	#405 09 002 0002 Diesel Fuel #2 Low Sulfur Tankwagon	1.0553				Gal.	1,500,000	No Bid
2	#405 09 002 0001 Diesel Fuel #2 Low Sulfur Transport	1.0553				Gal.	8,500,000	No Bid
3	#405 09 003 0002 Diesel Fuel #2 High Sulfur Tankwagon	1.0562				Gal.	200,000	No Bid
4a	#405 09 004 0009 Biodiesel Fuel B20	1.0553	0.65		\$1.7053	Gal.	80,000	\$136,424.00
4b	#405 09 003 0010 Biodiesel Fuel B100				Firm Unit Price			\$130,350.00
						Gal.	55,000	\$266,774.00
								REJECT

TOTAL FOR GROUP 4

Group/Item No.	Commodity Code Description	OPIS Price	Firm Markup(+)	Firm Discount (-)	Unit Price	Unit	Qty.	Ryder Total Price
1	#405 09 002 0002 Diesel Fuel #2 Low Sulfur Tankwagon	1.0553				Gal.	1,500,000	No Bid
2	#405 09 002 0001 Diesel Fuel #2 Low Sulfur Transport	1.0553	0.0008		\$1.0561	Gal.	8,500,000	\$8,976,850.00
3	#405 09 003 0002 Diesel Fuel #2 High Sulfur Tankwagon	1.0562				Gal.	200,000	AWD
4a	#405 09 004 0009 Biodiesel Fuel B20	1.0553				Gal.	80,000	No Bid
4b	#405 09 003 0010 Biodiesel Fuel B100				Firm Unit Price			No Bid
						Gal.	55,000	No Bid
								No Bid

TOTAL FOR GROUP 4

AWD - Recommendation for Award.
 ANITA 4/21/04, 4/22/04
 (A) Correction in extension and/or addition for bid tabulation purposes.

Notifications of Bid Availability: 37
 # Bid Requests Provided: 37
 # No Bids: 3
 # Bids Rcv'd: 9

#D10401881
 Opens: 3/16/04

EXHIBIT 1

Group/ Item No.	Commodity Code Description	OPIS Price	Firm Markup(+)	Firm Discount (-)	Unit Price	Unit	Qty.	Petroleum Traders Corporation	
								Total Price	
1	#405 09 002 0002 Diesel Fuel #2 Low Sulfur Tankwagon	1.0553				Gal.	1,500,000	No Bid	
2	#405 09 002 0001 Diesel Fuel #2 Low Sulfur Transport	1.0553	0.0038		\$1.0591	Gal.	8,500,000	\$9,002,350.00	
3	#405 09 003 0002 Diesel Fuel #2 High Sulfur Tankwagon	1.0562				Gal.	200,000	No Bid	
4a	#405 09 004 0009 Biodiesel Fuel B20	1.0553				Gal.	80,000	No Bid	
4b	#405 09 003 0010 Biodiesel Fuel B100				Firm Unit Price	Gal.	55,000	No Bid	

TOTAL FOR GROUP 4

Group/ Item No.	Commodity Code Description	OPIS Price	Firm Markup(+)	Firm Discount (-)	Unit Price	Unit	Qty.	Tranmontaigne Product Services, Inc.	
								Total Price	
1	#405 09 002 0002 Diesel Fuel #2 Low Sulfur Tankwagon	1.0553				Gal.	1,500,000	No Bid	
2	#405 09 002 0001 Diesel Fuel #2 Low Sulfur Transport	1.0553	0.0108		\$1.0661	Gal.	8,500,000	\$9,061,850.00	
3	#405 09 003 0002 Diesel Fuel #2 High Sulfur Tankwagon	1.0562				Gal.	200,000	No Bid	
4a	#405 09 004 0009 Biodiesel Fuel B20	1.0553				Gal.	80,000	No Bid	
4b	#405 09 003 0010 Biodiesel Fuel B100				Firm Unit Price	Gal.	55,000	No Bid	No Bid

TOTAL FOR GROUP 4

Notifications of Bid Availability: 37
 # Bid Requests Provided: 37
 # No Bids: 3
 # Bids Rcv'd: 9

#D10401881
 Opens: 3/16/04

EXHIBIT 1

Item No.	Commodity Code Description	OPIS Price	Firm Markup(+)	Firm Discount (-)	Unit Price	Unit	Qty.	Total Price
1	#405 09 002 0002 Diesel Fuel #2 Low Sulfur Tankwagon	1.0553				Gal.	1,500,000	No Bid
2	#405 09 002 0001 Diesel Fuel #2 Low Sulfur Transport	1.0553	0.0444		\$1.0997	Gal.	8,500,000	\$9,347,450.00
3	#405 09 003 0002 Diesel Fuel #2 High Sulfur Tankwagon	1.0562				Gal.	200,000	No Bid
4a	#405 09 004 0009 Biodiesel Fuel B20	1.0553				Gal.	80,000	No Bid
4b	#405 09 003 0010 Biodiesel Fuel B100					Gal.	55,000	No Bid

Firm Unit Price

TOTAL FOR GROUP 4

Group/Item No.	Commodity Code Description	OPIS Price	Firm Markup(+)	Firm Discount (-)	Unit Price	Unit	Qty.	Total Price
1	#405 09 002 0002 Diesel Fuel #2 Low Sulfur Tankwagon	1.0553	0.028		\$1.0833	Gal.	1,500,000	\$1,624,950.00
2	#405 09 002 0001 Diesel Fuel #2 Low Sulfur Transport	1.0553	0.0185		\$1.0738	Gal.	8,500,000	\$9,127,300.00
3	#405 09 003 0002 Diesel Fuel #2 High Sulfur Tankwagon	1.0562	\$0.1490		\$1.2052	Gal.	200,000	\$241,040.00
4a	#405 09 004 0009 Biodiesel Fuel B20	1.0553	0.3247		\$1.3800	Gal.	80,000	\$110,400.00
4b	#405 09 003 0010 Biodiesel Fuel B100					Gal.	55,000	\$118,772.50
TOTAL FOR GROUP 4								\$229,172.50
								REJECT

MacMillan Oil Company of Florida, Inc.

Notifications of Bid Availability: 37
Bid Requests Provided: 37
No Bids: 3
Bids Rcv'd: 9
Group

#D104018B1
Opens: 3/16/04

EXHIBIT 1

Item No.	Commodity Code Description	OPIS Price	Firm Markup(+)	Firm Discount (-)	Unit Price	Unit	Qty.	Total Price
1	#405 09 002 0002 Diesel Fuel #2 Low Sulfur Tankwagon	1.0553	0.0588		\$1.1141	Gal.	1,500,000	\$1,671,150.00
2	#405 09 002 0001 Diesel Fuel #2 Low Sulfur Transport	1.0553	0.0188		\$1.0741	Gal.	8,500,000	\$9,129,850.00
3	#405 09 003 0002 Diesel Fuel #2 High Sulfur Tankwagon	1.0562	0.0588		\$1.1150	Gal.	200,000	\$223,000.00
4a	#405 09 004 0009 Biodiesel Fuel B20	1.0553	0.23		\$1.285	Gal.	80,000	\$102,824.00
4b	#405 09 003 0010 Biodiesel Fuel B100				Firm Unit Price			
					\$2.00	Gal.	55,000	\$110,000.00
								\$212,824.00
								REJECT

TOTAL FOR GROUP 4

Group/Item No.	Commodity Code Description	OPIS Price	Firm Markup(+)	Firm Discount (-)	Unit Price	Unit	Qty.	Total Price
1	#405 09 002 0002 Diesel Fuel #2 Low Sulfur Tankwagon	1.0553	0.1102		\$1.1655	Gal.	1,500,000	\$1,748,250.00
2	#405 09 002 0001 Diesel Fuel #2 Low Sulfur Transport	1.0553	0.0074		\$1.0627	Gal.	8,500,000	\$9,032,950.00
3	#405 09 003 0002 Diesel Fuel #2 High Sulfur Tankwagon	1.0562	0.1632		\$1.2194	Gal.	200,000	\$243,880.00
4a	#405 09 004 0009 Biodiesel Fuel B20	1.0553	0.4071		\$1.4624	Gal.	80,000	\$116,992.00
4b	#405 09 003 0010 Biodiesel Fuel B100				Firm Unit Price			
					\$2.29	Gal.	55,000	\$125,950.00
								\$242,942.00
								REJECT

TOTAL FOR GROUP 4

Notifications of Bid Availability: 37
 # Bid Requests Provided: 37
 # No Bids: 3
 # Bids Rcv'd: 9

#D104018B1
 Opens: 3/16/04

EXHIBIT 1

Item No.	Commodity Code Description	OPIS Price	Firm Markup(+)	Firm Discount (-)	Unit Price	Unit	Qty.	BV Oil Company, Inc.	
								Total Price	Total Price
1	Diesel Fuel #2 Low Sulfur Tankwagon	1.0553	0.0303		\$1.0856	Gal.	1,500,000	\$1,528,400.00	
2	#405 09 002 0001 Diesel Fuel #2 Low Sulfur Transport	1.0553	0.0271		\$1.0824	Gal.	8,500,000	\$9,200,400.00	
3	#405 09 003 0002 Diesel Fuel #2 High Sulfur Tankwagon	1.0562	0.071		\$1.1272	Gal.	200,000	\$225,440.00	
4a	#405 09 004 0009 Biodiesel Fuel B20	1.0553	0.23908		\$1.294	Gal.	80,000	\$103,550.40	
Firm Unit Price									
4b	#405 09 003 0010 Biodiesel Fuel B100				\$2.20	Gal.	55,000	\$121,000.00	
TOTAL FOR GROUP 4									\$224,560.40 REJECT